



# Job Description

## Senior Camp Counselor

Hours: 40 per week, Mon. - Fri.

Pay: Hourly pay is commensurate on experience.

Please inquire for details.

We are looking for an energetic, go-getter, senior camp counselor to join our program for the summer. Senior camp counselors will be responsible for overseeing the daily pre-planned administration of the summer camp program including: ensuring the well-being and safety of all participants, administering daily activities, providing daily feedback to upper management, tracking any related paperwork and logs as needed, and maintaining a fun and safe environment for the participants. The Senior Camp Counselor is also in charge of assisting in the over-seeing of junior camp counselors.

### Senior Camp Counselor Responsibilities

- Lead campers through hands-on activities, labs, presentations, field trips, and experiments.
- Ensure that campers at all times are supervised and maintain a safe and enjoyable camp environment.
- Assisting in overseeing junior camp counselors; act as a leader and mentor for junior counselors and CIT's, providing them with instructions on daily activities.
- Keep track of supplies for camp and convey any camp needs to upper management.
- Ensure participants are safe (properly hydrated, playing in areas free of hazards, conducting themselves in a safe manner, etc.). Perform head-counts of participants throughout the day.
- Follow all camp operating procedures.
- Interact and communicate with parents/guardians during drop-off and pick-up times.
- Assign duties for daily set-up and clean-up of the camp area.

### Senior Camp Counselor Requirements

- Must be at least 18 years or older.
- Attending high school currently or hold a high school diploma.
- Must be able to pass a criminal background check.
- Previous experience in child care or related experience is preferred.
- Previous experience with summer camps or interaction with large groups of children is preferred but not necessary.
- Ability to work as a team is a must. Outgoing and energetic personality. Being an positive role model is a must.
- Must be available to work Mondays - Fridays.
- Must be available for training June 13th - 17th. Must also be available for all camps, June 20th - August 19th. With the week of July 4th off.

[www.acesafterschool.com](http://www.acesafterschool.com)

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