



# Job Description

## Bus Driver

Hours: minimum 20 hours per week

Pay: Hourly pay is commensurate on experience.

Please inquire for details.

We are looking for an experienced bus driver to work for us part-time during our summer camp program to drive students to and from field trip designations. We have a 15 seat bus, therefore no CDL is required but must have experience driving large vehicles.

### Bus Driver Responsibilities

- Being attentive to traffic and weather conditions and ensuring passenger safety
- Following the planned route and schedule for departure times and stops
- Regularly checking vehicle safety such as tires, brakes, turns, signals, mechanical equipment, etc.
- Monitoring and reporting fuel consumption, mileage and passenger numbers
- Reporting delays, accidents and emergencies
- Responsible to emergency and non-emergency situations
- Inspecting the vehicle thoroughly before and after each trip
- Assisting with the loading and unloading of the bus when required
- Enforcing conduct and safety rules on the bus
- Maintaining a clean vehicle, keeping headlights and signal lights clear of dirt

### Bus Driver Requirements

- Must be 26 years or older
- High School Diploma
- Clean driving record and must be able to pass a criminal background check
- Previous experience as a bus driver or driving large vehicles
- Experience working with children is preferred.
- Excellent communication skills
- Must be available to work Mondays - Fridays.
- Must be available for training June 13th - 17th. Must also be available for all camps, June 20th - August 19th. With the week of July 4th off.